April 21, 2025

To,
The Corporate Relations Department,
The National Stock Exchange of India Limited,
Exchange Plaza, 5th Floor,
Plot No. C/1, G-Block, Bandra-Kurla Complex,
Bandra (E), Mumbai − 400051

To,
The Corporate Relations Department,
Department of Corporate Services,
BSE Limited,
25th Floor, Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai − 400001

Re: Script Symbol "EMBASSY", Scrip Code 542602, Scrip Code 973434, 973546, 973910,974885, 975051, 975056, 975311, 976042 and 976240 (NCDs) and Scrip Code 728768 (CP).

Dear Sir/ Madam,

Subject: Submission of Compliance Report on Corporate Governance for the quarter and year ended March 31, 2025.

Pursuant to Regulation 26E of Securities and Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014, read with Chapter 16 of SEBI Master Circular No. SEBI/HO/DDHS-PoD-2/P/CIR/2024/43, dated May 15, 2024, we have enclosed the Compliance Report on Corporate Governance (**Part A and Part B**) of Embassy Office Parks REIT for the quarter and year ended March 31, 2025.

Thanking you,

For and on behalf of **Embassy Office Parks REIT** acting through its Manager, **Embassy Office Parks Management Services Private Limited**

VINITHA ARAVIND MENON
Digitally signed by VINITHA ARAVIND MENON
Date: 2025.04.21 18:52:58 +05'30'

Vinitha Menon
Head - Company Secretary and Compliance Officer
A25036

Encl: as above

PART A

Format of report on Governance to be submitted by the Manager on quarterly basis

1. **Name of REIT**: Embassy Office Parks REIT

2. **Name of the Manager:** Embassy Office Parks Management Services Private Limited

3. **Quarter ending:** March 31, 2025

I. Composition of Board of Directors of the Manager

Title	Name of the Director	PAN[$] & DIN	Category (Chairperson/ Executive/Non-Executive/ Independent/ Nominee)[&]	Initial Date of Appointment	Date of Reappointment	Date of Cessation	Tenure*	Number of directorships in all Managers / Investment Managers of REIT / InvIT and listed entities, including this Manager**	Number of Independent directorships in all Managers / Investment Managers of REIT / InvIT and listed entities, including this Manager	Number of memberships in Audit / Stakeholder Committee(s) in all Managers / Investment Managers of REIT /-InvIT and listed entities, including this Manager (Refer Regulation 26A of REIT Regulations)	Number of posts of Chairperson in Audit / Stakeholder Committee(s) in all Managers / Investment Managers of REIT / InvIT and listed entities, including this Manager (Refer Regulation 26A of REIT Regulations)
Mr.	Jitendra Mohandas Virwani	PAN: AAVPV0738P DIN: 00027674	Chairperson - Non-Executive - Non-Independent Director	30/03/2017	-	-	-	3	0	4	0
Mr.	Aditya Virwani	PAN: AEDPV9640L DIN: 06480521	Non-Executive - Non-Independent Director	06/08/2018	-	-	-	3	0	4[#]	0
Dr.	Anoop Kumar Mittal	PAN: AITPM3952E DIN: 05177010	Non-Executive - Independent Director	06/08/2023	06/08/2023	-	19 months	4	4	6	0
Mr.	Vivek Mehra	PAN: AAIPM8597Q DIN: 00101328	Non- Executive - Independent Director	09/06/2017	01/10/2021	-	93 months	6	6	8	3
Dr.	Punita Kumar-Sinha	PAN: DAXPS7631M DIN: 05229262	Non-Executive - Independent Director	06/08/2018	06/08/2023	-	79 months	5	5	10	3
Dr.	Ranjan Ramdas Pai	PAN: AGBPP2795G DIN: 00863123	Non-Executive - Independent Director	09/06/2017	01/10/2021	-	93 months	3	3	2	0
Mr.	Arvind Kathpalia	PAN: AAAPK1966B	Non-Executive - Non-Independent - Nominee	04/06/2024	-	-	-	2	0	2	0

		DIN: 02630873	Director								

Whether Regular chairperson appointed – **Yes, Mr. Jitendra Virwani has been appointed as the Chairperson for the Board of Directors of the Manager for the Financial Year 2024-25**

Whether Chairperson is related to managing director or CEO – **No**

**Computed as per Regulation 17A of the SEBI LODR Regulations.

$PAN of any director would not be displayed on the website of Stock Exchange.

&Category of directors means non-independent/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen.

*to be filled only for Independent Director. Tenure would mean total period from which independent director is serving on Board of directors of the Manager in continuity without any cooling off period.

#includes a high-value debt listed entity

II. Composition of Committees

Name of Committee	Whether Regular Chairperson appointed	Name of Committee members	Category (Chairperson / Executive / Non-Executive / Independent / Nominee)&	Date of Appointment	Date of Cessation
1. Audit Committee	Yes	Mr. Vivek Mehra	Chairperson - Non-Executive - Independent Director	15-03-2018	-
		Dr. Anoop Kumar Mittal	Non-Executive - Independent Director	06-08-2023	-
		Dr. Ranjan Ramdas Pai	Non-Executive - Independent Director	15-03-2018	-
		Dr. Punita Kumar-Sinha	Non-Executive - Independent Director	06-08-2018	-
		Mr. Jitendra Mohandas Virwani	Non-Executive - Non-Independent Director	15-03-2018	-
2. Nomination and Remuneration Committee	Yes	Dr. Ranjan Ramdas Pai	Chairperson - Non-Executive - Independent Director	15-03-2018	-
		Dr. Anoop Kumar Mittal	Non-Executive - Independent Director	06-08-2023	-
		Mr. Vivek Mehra	Non - Executive - Independent Director	15-03-2018	-
3. Risk Management Committee	Yes	Mr. Vivek Mehra	Chairperson - Non-Executive - Independent Director	12-08-2019	-
		Dr. Anoop Kumar Mittal	Non-Executive - Independent Director	06-08-2023	-

		Dr. Ranjan Ramdas Pai	Non-Executive - Independent Director	12-08-2019	-
		Dr. Punita Kumar-Sinha	Non-Executive - Independent Director	12-08-2019	-
		Mr. Jitendra Mohandas Virwani	Non-Executive - Non-Independent Director	12-08-2019	-
4. Stakeholders' Relationship Committee	Yes	Dr. Punita Kumar-Sinha	Chairperson - Non - Executive - Independent Director	06-08-2018	-
		Mr. Vivek Mehra	Non-Executive - Independent Director	15-03-2018	-
		Mr. Aditya Virwani	Non-Executive - Non-Independent Director	06-08-2018	-
&Category of directors means executive/non-executive/independent/nominee. If a director fits into more than one category write all categories separating them with hyphen.					

III. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter (October– December 2024)	Date(s) of Meeting (if any) in the relevant quarter (January - March 2025)	Whether requirement of Quorum met *	Number of Directors present *	Number of independent directors' present *	Maximum gap between any two consecutive meetings (in number of days)
October 24, 2024 November 06, 2024 November 07, 2024	January 29, 2025	Yes	January 29, 2025 - 7	January 29, 2025 - 4	Number of days between November 07, 2024 and January 29, 2025 – 83 days
*to be filled in only for the current quarter meetings.					

IV. Meeting of Committees

Date(s) of meeting of the committee in the relevant quarter (January – March 2025)	Whether requirement of Quorum met (details) *	Number of Directors present *	Number of independent directors present *	Date(s) of meeting of the committee in the previous quarter (October– December 2024)	Maximum gap between any two consecutive meetings in number of days**
Audit Committee					
January 29, 2025	Yes	January 29, 2025 - 5	January 29, 2025 -4	October 24, 2024 November 07, 2024	Number of days between November 07, 2024 and January 29, 2025 – 83 days
Nomination and Remuneration Committee					
January 29, 2025	Yes	January 29, 2025 - 3	January 29, 2025 - 3	October 24, 2024 November 06, 2024 November 07, 2024	Number of days between November 07, 2024 and January 29, 2025 – 83 days
Risk Management Committee					
No meeting held	NA	NA	NA	October 24, 2024	NA
Stakeholders' Relationship Committee					

January 29, 2025	Yes	January 29, 2025 - 3	January 29, 2025 - 2	No meeting held	NA

**to be filled in only for the current quarter meetings.*

***This information has to be mandatorily given for audit committee and risk management committee. For rest of the committees, giving this information is optional.*

V. Affirmations

The composition of Board of Directors is in terms of SEBI (Real Estate Investment Trusts) Regulations, 2014 - **Yes**

The composition of the following committees is in terms of SEBI (Real Estate Investment Trusts) Regulations, 2014:

a. Audit Committee - **Yes**

b. Nomination and Remuneration Committee – **Yes**

c. Stakeholders' Relationship Committee - **Yes**

d. Risk Management Committee - **Yes**

The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Real Estate Investment Trusts) Regulations, 2014. - **Yes**

The meetings of the board of directors and the above committees of the Manager have been conducted in the manner as specified in SEBI (Real Estate Investment Trusts) Regulations, 2014. - **Yes**

This report and/or the report submitted in the previous quarter has been placed before Board of Directors of the Manager. Any comments/observations/advice of the Board of Directors may be mentioned here - **Yes, the previous report, filed for the quarter ended December 31, 2024, was placed before the Board of Directors of the Manager, at their meeting held on January 29, 2025. No comments/observations were received on the same. The current report filed for the quarter and year ended March 31, 2025 will be placed before the Board of Directors of the Manager in the upcoming Board Meeting.**

Name and Designation

VINITHA ARAVIND MENON
Digitally signed by VINITHA ARAVIND MENON
Date: 2025.04.21 18:53:34 +05'30'

Vinitha Menon
Head - Company Secretary and Compliance Officer
A25036

Note: Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However, if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by the Manager and instead a statement "same as previous quarter" may be given.

PART B

Format to be submitted by the Manager for the financial year

I. Disclosure on website of REIT		
Item	***Compliance status (Yes/No/NA)*** refer note below	***If Yes provide link to website. If No / NA provide reasons***
a. Details of business	Yes	https://www.embassyofficeparks.com/about-us/
b. Financial information including complete copy of the Annual Report including Balance Sheet, Profit and Loss Account, etc	Yes	https://www.embassyofficeparks.com/investors/publications/
c. Contact information of the designated officials of the company who are responsible for assisting and handling investor grievances	Yes	https://www.embassyofficeparks.com/contactus/relations/
d. Email ID for grievance redressal and other relevant details	Yes	https://www.embassyofficeparks.com/contactus/relations/
e. Information, report, notices, call letters, circular, proceedings, etc. concerning units	Yes	https://www.embassyofficeparks.com/investors/regulatory-filings/
f. All information and reports including compliance reports filed by REIT with respect to units	Yes	https://www.embassyofficeparks.com/esg/governance-documents/
g. All intimations and announcements made by REIT to the stock exchanges	Yes	https://www.embassyofficeparks.com/investors/regulatory-filings/
All complaints including SCORES complaints received by the REIT	Yes	https://www.embassyofficeparks.com/investors/disclosure/
h. Any other information which may be relevant for the investors	Yes	https://www.embassyofficeparks.com/investors/resources/
It is certified that these contents on the website of the REIT are correct		

II. Annual Affirmations		
Particulars	***Regulation Number***	***Compliance Status (Yes/No/NA)*** *refer note below*
Independent director(s) have been appointed in terms of specified criteria of 'independence' and / or 'eligibility'	2(1)(qb)	Yes
Board composition	4(2)(e)(iv), 26A, 26B(1)	Yes
Meeting of board of directors	26A	Yes
Quorum of board meeting	26B(2)	Yes
Review of compliance reports	26B(3)	Yes
Plans for orderly succession for appointments	26A	Yes
Code of conduct	26A	Yes
Minimum information	26B(4)	Yes The minimum information for the quarters ended June 30, 2024, September 30, 2024 and December 31, 2024 were placed before the Board of Directors at their meetings held on July 25, 2024, October 24, 2024 and January 29, 2025. Further, the minimum information for the quarter ended March 31, 2025 will be placed before the Board of Directors at their meeting scheduled to be held on April 29, 2025.
Compliance certificate	26B(5)	Yes The compliance certificate for the quarters ended June 30, 2024, September 30, 2024 and December 31, 2024 were placed before the Board of Directors at their meetings held on July 25, 2024, October 24, 2024 and January 29, 2025. Further, the compliance certificate for the quarter ended March 31, 2025 will be placed before the Board of Directors at their meeting scheduled to be held on April 29, 2025.
Risk assessment & management	26A	Yes
Performance evaluation of independent directors	26A	Yes
Recommendation of Board	26B(6)	Yes
Composition of Audit Committee	26A	Yes
Meeting of Audit Committee	26A	Yes
Composition of Nomination and Remuneration Committee	26A	Yes
Quorum of Nomination and Remuneration Committee meeting	26A	Yes
Meeting of Nomination and Remuneration Committee	26A	Yes
Composition of Stakeholders' Relationship Committee	26A	Yes
Meeting of Stakeholders' Relationship Committee	26A	Yes
Composition and role of Risk Management Committee	26A	Yes

Meeting of Risk Management Committee	26A	Yes
Vigil Mechanism	26C	Yes
Approval for related party transactions	19(5), 19(7), 22(5)(a)	Yes
Disclosure of related party transactions	19(1)	Yes
Annual secretarial Compliance Report	26D	Yes The Annual Secretarial Compliance report for the Financial Year 2023-24 was filed on April 25, 2024. The Annual Secretarial Compliance report for the Financial Year 2024-25 will be submitted to the Stock Exchanges within sixty days from the end of the financial year.
Alternate Director to Independent Director	26A	NA
Maximum tenure of Independent Director	26A	Yes
Meeting of Independent Directors	26A	Yes
Familiarization of Independent Directors	26A	Yes
Declaration from Independent Director	26A	Yes
Directors and Officers insurance	26A	Yes
Memberships in Committees	26A	Yes
Affirmation with compliance to code of conduct from members of Board of Directors and Senior management Personnel	26A	Yes
Policy with respect to Obligations of directors and senior management	26A	Yes

Note

1. In the column “Compliance Status”, compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of REIT Regulations, "Yes" may be indicated. Similarly, in case the REIT has no related party transactions, the words “N.A.” may be indicated.
2. If status is “No” details of non-compliance may be given here.
3. If the Manager would like to provide any other information the same may be indicated here

Name and Designation

VINITHA ARAVIND MENON
Digitally signed by VINITHA ARAVIND MENON
Date: 2025.04.21 18:54:20 +05'30'

Vinitha Menon
Head - Company Secretary and Compliance Officer
A25036